



PTO General Membership Meeting & Election Minutes

Friday, May 12, 2023, at 8:00 a.m.
Via in person meeting & Google Meet

Meeting called to order at 8:04 a.m.

Executive Board Members present: Principal Boyd, Rachel McFarland, Madelon Czarnecki, Stacy Adams, Sandy Cardon, Megan Carney
Executive Board Members absent: Krista McCully

1. PTO Introduction and Q&A session

President Rachel McFarland provided a general overview of the PTO. The board members were introduced, and the structure of the organization was reviewed, including that the PTO relies on volunteers to run all its programs and events. The PTO is currently looking for chairpersons for the Fun Run next October and Yearbook. There is also a current need for Carnival volunteers. Please follow us on FaceBook, Instagram and check out our website for continuing information. Please also don't hesitate to reach out to us and share your ideas.

2. Board Member Elections

A last call for candidates was made and having none, the following candidates were introduced:

- Rachel McFarland for President
- Madelon Czarnecki for Vice President
- Erin Albiston for Treasurer
- Krista McCully for Secretary
- Amanda Brown for Communications Secretary

Votes were cast in person via paper ballots and online via the Google form or via email. Since this was an uncontested election, all candidates were voted in.

3. 2023-24 Budget

The 2023-24 budget was reviewed. It was noted that projected expense amounts for each category are ceiling amounts, meaning no more than the amounts listed will be spent unless approved by the general membership. Income amounts are our best estimates at this time. The PTO will likely spend less than the budgeted

expenses. Additional fundraising efforts and/or expense cuts will be made throughout the year as necessary to balance the budget.

Motion: A motion was made to approve the 2023-24 budget, seconded and passed with none opposed.

4. Member suggestions and comments

Having the PTO fund safety devices for school lock in circumstances

Creating a list of volunteer opportunities for the school year. A request was also made to include school/teacher events to provide a full outlook for parents.

Creating volunteer training for new volunteers and so that volunteers can know what is expected.

Adjournment:

Meeting adjourned at 8:35 am

Upcoming Events:

1. Carnival: May 19, 2023, 5:30 - 8:30 pm

Future Meetings:

Executive board meeting: to be determined for early summer break to bring on new board members

General membership meeting: to be determined for August or early September