

TRAIL WIND PTO GENERAL MEETING MINUTES

December 5th, 2019

MEMBERS PRESENT:

Jenn Neumayer	Jen Donovan	Beverly Boyd
Brandy Morse	Brandon Dotson	Tamara Chaffin
Bernadett Majewski		

Meeting began 5:02pm

1. Follow up from previous general meeting.
 - a. Stem budget – Stephanie Lohnaas didn't find much information on someone that could come do STEM at the school, but did find activities for classrooms.
 - i. Boise School District STEM expo might have a contact person from their program even though the expo is more geared towards older students.
 - ii. Check with the Discovery Center.
 - b. Spirit Wear
 - i. Order forms will be on the bulletin board by the GYM, and it has also been emailed out.
 - ii. The Chairperson will need help with getting order forms and shirts together as well as ordering the shirts.
 - iii. Bernadett will link the square page onto the Trail Wind PTO website.
2. Teacher Appreciation Update – Cammie
 - a. Cammie set up a Trail Wind Teacher Appreciation Facebook Page for each monthly event. The sign up genius for volunteers is also available there. The link to the FB page, and sign up genius will be on the Trail Wind PTO website.
 - b. Past events were the Taco Bar, and decorating the staff bathrooms. Each month there will be an event, and a special event for students to participate in during Teacher Appreciation Week.
 - c. This has been bringing in new volunteers that haven't volunteered for the school before.
3. Budget
 - a. PTO has raised over \$9,000 so far this year and we only need \$20,000 more to meet the budget.
 - b. There was a great response from the school newsletter for yearbook and T-shirt sales.
 - c. PTO has distributed about \$14,000 to the school this year.
4. Funds Requests
 - a. Mrs. U's stools for the kindergarten class room. 3 chairs at \$59 each for \$158.97 total funds request.
 - i. Vote – passed.

- b. Mrs. Boyd's request for the playground to have another set of parallel bars since they are so popular with the students. \$510 for the funds request and the school will pay for the installation.
 - i. Vote – passed.
 - c. Mrs. Boyd's request for one picnic table under the shade shelter. They would be similar to the ones outside by the cafeteria. The cost is \$649.
 - i. Vote – passed.
 - d. PTO has around \$1,800 left for funds requests for the year.
 - e. 3rd Grade - Time for Kids, the teachers decided they didn't need the request.
5. Proposed bylaws changes
- a. It was suggested to clarify what the appropriate PTO Communication process are (email address, social media, website, board meetings).
 - b. It was discussed to put the modes of communication under the communication chair's job description.
 - c. Section 5 Communication: To officiate communication to the general membership will be designated by communication chair and approved by EBM's.
 - i. Vote to add to the bylaws – passed.
 - d. Section 6 Chairpersons and Committees: Chairpersons shall be appointed by a majority vote of the EBMs to take leadership roles of committees and fundraisers. Chairpersons shall be invited to all executive board meetings although their attendance is not required. Each chairperson is responsible for communicating with the executive board and using official PTO communication processes to get information to the general membership.
 - i. Vote to add to bylaws – passed.
 - e. Section 5: Solicitation of Funds or Donations: Funds and donations shall only be asked for in the name of TW-PTO with the approval of the Principal and the President or a majority vote of the EBMs.
 - i. Vote to add to bylaws – passed.
6. Next general meeting and other events
- a. Math night – TBD, maybe in February.
 - b. International/Bingo – January 16th
 - c. Art Night – March 6th
 - d. Spring Bazaar – April 4th.

End 5:43