

TRAIL WIND PTO BOARD MEETING MINUTES

December 4th, 2019

MEMBERS PRESENT:

Jenn Neumayer

Beverly Boyd

Tamara Chaffin

Jen Donovan

Brandy Morse

Cammie Heffern

Brandon Dotson

Meeting began 12:53pm

1. Follow up from general meeting.
 - a. Buddy Bench Sign – has arrived.
 - i. Bev will get a work order to have the sign installed.
 - b. Math Night
 - i. Math night had to be canceled due to lack of volunteers.
 - ii. Bev is working with Dan from the Mathnasium to reschedule for a date in February. She is also going in inquire about a kick back for the school student body, like a free night at Mathnasium since math night is a promotion for their business.
 - iii. Will meet Mathnasium halfway with volunteers with school providing 10 volunteers, and Mathnasium providing the rest.
2. Teacher appreciation update – Cammie Heffern
 - a. The previous chair didn't have any information to pass down from previous years since 2013 and Cammie is creating a new model that will be passed on.
 - b. A Trail Wind Teacher Appreciation Board Facebook group has been created for volunteers to connect about contributing to the monthly events.
 - c. The PTO would like information regarding the Facebook group and sign up genius to go through them and be posted to the PTO website so parents that aren't on social media have access to the information.
 - d. Information can also be posted on the bulletin board by the Gym for parents to see.
 - e. Notify the PTO of any businesses that have been asked for donations so a Thank You can be posted in the newsletter, and we don't double ask the same businesses again for donations for Carnival.
3. Budget
 - a. Taxes – the underpayment for summer has been paid and taken care of.
 - b. The Chase bank statement from September is missing from the PTO box.
 - i. Bev will ask to create a separate PTO board box to keep it separate from other PTO related paperwork and events.
 - c. PTO made around \$1,000 from pizza sales at last years STEM night, \$700 from Monster Mash pizza sales.
 - i. It was decided to provide pizza for sale at Math night based on these sale numbers.

- d. Holiday Bazaar
 - i. \$300 custodian fee will come out of the foundation account.
 - ii. \$1,200 was collected from vendors for booth sales.
 - e. Spirit wear needs to have the square sheets set up. Orders will be received until December 15th.
 - f. Have Bernadett advertise yearbook sales on Facebook, as we only have \$2,200 sold so far.
4. Funds requests
- a. Picnic tables and parallel bars will be decided at the general meeting.
 - b. Mrs. U, PM kindergarten teacher has requested \$158.97 for wobble chairs.
 - c. 3rd Grade Time for Kids?
5. Mrs. Boyd – Shu’s Idaho Running Company
- a. Boise Got Faith organization to help raise funds and donate to programs at local schools. More information is needed about the association.
 - b. This could provide money for the walking path or funds for cancer patients in the school.
6. Proposed bylaw changes to be voted on at general meeting:
- a. Article V: Financial Policies Section 5 addition:
 - i. Solicitation of funds or donations. Funds and donations shall only be asked for in the name of the TW-PTO with the approval of the Principal and President, or Majority of the EBS.
 - b. Article III: Authority and Duties of Officers Section 6 Chairperson and Committees:
 - i. Change Each Chairperson is responsible for filing an annual report with the Executive Board to Each Chairperson is responsible for communicating with the executive board and using appropriate PTO communication process to get information to the general membership.
7. Emails for Fundraisers
- a. Munga Punga – 50% of the price of enrollment would be donated. Munga Punga is a summer learning program. This could be a good fund raiser for the school
 - b. Chuck E. Cheese Trail Wind night – it was felt it wasn’t all the effort and the PTO receives enough donations.
 - i. PTO felt the McDonald’s Trail Wind night was the most fun for teachers and students to see their teachers work 30 minute shifts at McDonalds. The PTO hasn’t been approached with this fundraiser for awhile, but would be worth looking into.

End: 1: 51pm