

TRAIL WIND PTO BOARD MEETING MINUTES

October 2nd, 2019

MEMBERS PRESENT:

Holly Whatcott

Beverly Boyd

Brandon Dotson

Jen Donovan

Brandy Morse

Jenn Neumayer

Tamara Chaffin

Meeting began 12:53pm

1. Follow up from general meeting
 - a. Proposed possible idea for raised money.
 - i. Soccer goal posts will cost between \$800-\$1,200 for one post.
 - ii. Baseball backstop - have the grass killed to mark the foul lines and be cleaned up.
 - iii. Check with the music department to see what they need – mics, fix instruments, or purchase some instruments for rental.
 - iv. Artist in Residence – Artist to come and teach in the classrooms during the year with an art show at the end. Cost is around few thousand dollars.
 - v. Stem budget for stem projects throughout the year and not just for stem night.
 - vi. Picnic tables under the shade shelter for the kids to sit at during recess, and families to use during events.
 - vii. Vote at general meeting for proposed ideas.
 - b. Spirit wear
 - i. Two themes for the kids to choose from, and draw the design based on one.
 - ii. Colors need to stay 2-3 colors for printing.
 - iii. Need to get this rolling right away, can send an email out to the teachers, and have a flyer to put in teachers boxes to have the kids vote on what theme.
 - c. Format from the last general meeting.
 - i. Turn out was great, using a microphone would help so people could hear more.
 - d. Next general meeting on October 10th will be in the morning. Tamara will organize.
 - e. November general meeting will also be math night. January's general meeting will be international night and Bingo night.
2. Budget update
 - a. Extra \$200 from teacher allocations will be for Mrs. Norris's extra books in the classroom.
 - b. Friday folders have been ordered.
 - c. The scholastic amount was for Mrs Canas and Mrs Palazzolo from last year.

- d. The hand sanitizer has been ordered from office depot.
 - e. 70% of the unallocated amount has been spent.
 - f. So far there are no online sales for yearbooks, just checks.
3. Funds requests
- a. Time for Kids \$514 for the 3rd grade. The paperwork for this hasn't been processed yet, and will need to be voted on at the general meeting since it's over \$300.
 - b. Mr. Martin's folders will need to be ordered.
4. Clean the Garden
- a. Need to spread the word that this is coming up this Saturday.
 - b. Sign up genius has been sent out to parents.
 - c. Contact Bernadett to put up on social media.
5. Monster Mash
- a. The sign up genius from last year is auto filling last year's volunteer info. Currently working on fixing that.
 - b. Digital flyer – there won't be a flyer passed out to the kids, just an email sent out with the flyer for presales.
 - c. Cut off for presales will be on October 11th.
 - d. Costs – increase the cost of whole pizza. \$2 per slice. \$6.75 per pizza. Whole pizza will be available by presale only.
 - e. Black paper vs cloth for hanging on the walls.
 - i. The weight of the flannel may be too much for the ceiling.
 - ii. The halls are pretty dark in the evening, and it was brought up that there may not be a need to cover the walls in the hallways.
 - iii. \$1 store table cloths could be used, then either orange bag recycled or reused for next year.
 - f. Possibly open up breakroom for hospitality for volunteers.
 - i. Free pizza and salad etc as volunteering incentive.
 - ii. See if any teachers would like to volunteer this year at next general meeting.
6. Bulletin board
- a. Will be completed soon.
7. Agenda for the next meeting
- a. Vote on money raised projects
 - b. Vote on budget
 - c. Update on spirit wear
 - d. Update on events.
 - e. Ask if any teacher would like to volunteer at the monster mash.

End 1:38pm