

TRAIL WIND PTO BOARD MEETING MINUTES

January 8th, 2020

MEMBERS PRESENT:

Jenn Neumayer

Beverly Boyd

Holly Whatcott

Jen Donovan

Brandy Morse

Meeting began 12:49pm

1. Follow up from general meeting.
 - a. STEM
 - i. Stephanie has been out of town for family matters and hasn't researched any further regarding STEM for the school.
 - ii. Jenn N called The Discovery Center about having a speaker come out to the school or what they could offer, but hasn't heard back.
 - b. Bylaws – no update.
 - c. Shu's Running Company
 - i. The school is unable to work with the foundation since it has a religious affiliation.
 - d. Math Night
 - i. Rescheduled for February 19th 4:30- 6:00pm
 - ii. We currently have 2 volunteers to help that night but 17 more will be required.
2. Budget – Brandon couldn't make the meeting but a budget update was emailed and printed.
 - a. There is still money left in the overhead and funds requests for the year.
 - b. Mr. Martin has asked if it's possible to request funds for soil for the garden.
 - c. Let Brandon know about additional donations that come in from Missoula Children's Theatre.
3. Recruitment for next year
 - a. Election Chair
 - i. The election committee needs to include one board member, and the committee will put together the job description and search for members.
 - ii. At the next general meeting a request to fill the election chair, and suggestions on who to fill positions will be put out.
 - iii. Have a print out of the bylaws available at the next general meeting to explain how the committee and the available positions work.
 - b. Suggestions on who to fill positions
 - i. Positions available to fill for next year are 1st and 2nd Vice President, Secretary, and Treasurer.
 - ii. Brandon and Brandy have both full filled their positions are secretary, and treasurer for 2 years.

- iii. It was mentioned that there is disconnection from different chairs passing on their information for the person replacing them. It would be good for all the chairs to come to the first board meeting of the year to get them up-to-date on their position requirements.
- 4. Preparation for General Meeting/Bingo/International Night
 - a. See if Modern Dental will contribute money for Bingo Night.
 - b. Tables have been ordered for the night. Food will be in the cafeteria, and Bingo in the gym.
 - c. The event needs to be advertised more to get the word about the sign up genius.
 - i. There is concern that there isn't enough clarification regarding what is needed for providing dinner (providing a sampling vs. a whole meal), the vision of the event, and their goal.
 - ii. The sign up genius was sent out on Facebook, and included in the Trail Wind Newsletter emailed out.
 - iii. An email sent out to teachers and staff will also bring some clarification about the event.
- 5. Yearbooks
 - a. Sales will be closing soon, and update was included in the Trail Wind Newsletter.
 - b. A table for yearbooks at Math Night could also boost sales.
 - c. Have the kids do an announcement about yearbook sales on the Pioneer News broadcast club.
- 6. Set agenda for general meeting:
 - a. Follow up from previous general meeting.
 - b. Budget update
 - c. Funds requests – none so far.
 - d. Yearbooks – the need to advertise more.
 - e. Recruitment
 - f. Check date for next general meeting.
- 7. Additional
 - a. Spring Bazaar date – There is concern about attendance and vendors having a conflict with General Conference over that same weekend.
 - i. The date will remain due to Easter, and Spring Break dates.

End 1:18pm